

UNIVERSITY OF ILORIN, ILORIN, NIGERIA
ACADEMIC SUPPORT SERVICES



INTERNAL MEMORANDUM

FROM: Deputy Registrar (Exams & Records) | **TO:** University Community

REF NO: UI/REG/ASS/24

DATE: 19th April, 2023

NOTICE TO STUDENTS

This is to inform the University Community that the **2021/2022 Harmattan** Semester Examinations **will commence on Monday, 8th May, 2023**. It therefore becomes necessary to emphasize that the rules and regulations guiding the conduct of examinations should strictly be adhered to, in order to ensure a hitch-free examinations.

To this end, students are hereby advised to note the Rules and Regulations/Code of Conduct on examination malpractices as contained on **pages 125 - 130** of the **University Academic Programmes (Undergraduate and Sub-Degree 2014-2018)** and **Students Handbook of Information and Regulations**, pages 17-24 reproduced below, that:

Candidates shall:

- i. use or consult during an examination only such books, papers, instruments or other materials or aids as are specifically permitted or provided by the Department in which the examination is being held;
 - ii. not introduce or attempt to introduce into the examination venue **handbags, books, notes, Mobile Phones** instruments (i-pod, Bluetooth, flash drives, etc.) or other materials or aids that are not permitted;
 - iii. not enter any examination venue with any inscriptions on any part of the dress or body e.g. palm, arm, thigh, etc. If such inscriptions bear any relevance to the examination;
 - iv. not pass or attempt to pass any information from one person to another during an examination,
 - v. neither act in collusion with any other candidate(s) or person(s), nor copy, nor attempt to copy from another candidate, nor engage in any similar activity;
 - vi. not disturb or distract any other candidate(s) during the examination;
 - vii. only use their matriculation number for examination, **(no names should be written)**;
 - viii. not be allowed to leave an examination venue until after 75% of the time allocated for that particular paper has expired;
 - ix. not write any University examinations on behalf of any other students, nor other people write any University examination for them.
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- x. not to be in possession of incriminating material(s) either used or not at the examination or involved in any other serious examination misconduct including impersonation before, during or after an examination.

In addition, candidates should note that;

- a. in case of CBT examinations students must be orderly and abide by the rules guidelines prevailing at the centre.
- b. use of **wrist watches, mobile sets, 1-pods, etc are prohibited** and any hand set discovered in and around the examination hall would be impounded, irrespective of it being switched off.

Students will be required to present the following vital documents at the entrance of the examination halls before he/she would be allowed into the hall:

- i. **duly signed original coloured registration forms** (not copies) and no registration form with any form of alteration without proper endorsement by the Level Adviser and Faculty Officer would be accepted,
- ii. University Identity-Card and
- iii. evidence of payment of approved charges/levies

It is therefore advisable that students who have misplaced their I.D. Cards should make request for a replacement **URGENTLY**.

Procedure for password recovery can be accessed on the University of Ilorin Website, [www/unilorin.ed.ng](http://www.unilorin.ed.ng). Students are therefore advised to recover their **Password** ahead of the examinations.

Thank you.



A.R. Sidique

For: Deputy Registrar (Exams & Records)

cc: Vice-Chancellor
Deputy Vice-Chancellors
Registrar
Provost/Deans/Dean of Student Affairs
Director, Academic Planning
Director, COMSIT - Please upload the above information on the University Website and e-mail of each student
Director, Corporate Affairs Directorate
- Kindly include the above information in the University Bulletin as well as radio adverts or jingles
Secretary, COHS
Faculty Officers
Examinations Officer (Exams and Records)
President Students' Union